

Brookhaven Academy Fundraiser Request Form

Brookhaven Academy was built on sweat equity and the generosity of families that chose to send their children to Brookhaven Academy. Fundraising is vital to the success of Brookhaven Academy. Thank you for presenting your fundraising idea to the development office. Please complete the form below.

Every effort will be made to organize and plan the fundraising idea. The fundraising idea will undergo the following process of coordination:

- 1) Submit request to one of the following: Athletic Booster Club, Parent/Teacher League (PTL), or Grand Cougar Club
- 2) The request will be brought to the Director of Development for discussion as well as timing around other school events
- 3) The request will be presented to the Head of School for review
- 4) The request will be presented to the Alumni Relations & Resource Development Committee for their review
- 5) If approved by the Committee it will be brought as a recommendation to the Board of Trustees
 - After this process, and if approved by the Board, the fundraiser will be added to the school calendar.

These are the following channels by which to submit a fundraising idea – Place an “X” in the blank

- Academic-Support Fundraiser- PTL _____
- Athletic-Support Fundraiser - Booster Club _____
- Grand Cougars Club _____
- Other (Direct Gifts submitted to the Director of Development) _____

Description (include date, time and venue) _____

Fundraiser Request Form submitted by: _____ Date: _____

Review:

Director of Development Sign: _____ Date: _____

BA Head of School Sign: _____ Date: _____

Alumni Relations & Resource Development Committee Chair Sign : _____ Date: _____

This fundraising idea has been approved by the Brookhaven Academy Educational Foundation Board of Trustees

BAEF Board Chair Sign: _____ Date: _____

MISSION STATEMENT

OUR MISSION AT BROOKHAVEN ACADEMY IS TO PROVIDE A CHRISTIAN-BASED, COLLEGE PREPARATORY CURRICULUM, IN WHICH EACH STUDENT IS CHALLENGED TO ACHIEVE EXCELLENCE AND MATURE SPIRITUALLY, INTELLECTUALLY, EMOTIONALLY, SOCIALLY, AND PHYSICALLY.

“QUALITY EDUCATION IN A CHRISTIAN ENVIRONMENT”