



Brookhaven Academy Back-to-School Plan

Brookhaven Academy will be on a regular schedule beginning Wednesday, August 5, 2020. Our school will follow health precautions in accordance with our local, state and federal guidelines. The standard drop off and pick up will remain the same.

Brookhaven Academy will continue to provide a quality education in a Christian environment as we strive to accomplish our mission. Our mission at Brookhaven Academy is to provide a Christian-based, college preparatory curriculum in which each student is challenged to achieve excellence and mature spiritually, intellectually, emotionally, socially, and physically.

Below is our Back to School Re-Entry Operation Plan during the COVID-19 pandemic.

Student Attendance

- Students with COVID-19 symptoms will be sent to the office and required to go home.
- Students or family members who test positive for COVID-19 will be required to notify the school.
- Students who have a confirmed case of COVID-19 will be required to quarantine for 10 days from the test date and be symptom free for the final 3 days of the quarantine before returning to school.
- Students who have been in close contact with someone who has COVID-19 will have to be quarantined for 3 days and be symptom free before returning to school.
- Students who have a family member with COVID-19 and are unable to isolate themselves will be required to quarantine for 10 days and be symptom free before returning to school.
- Students who have a family member with COVID-19 and can isolate will be asked to quarantine for 3 days and be symptom free before returning to school.
- Students or staff who experience any of the symptoms of COVID-19 should isolate and be tested for COVID-19 as soon as possible or receive written medical clearance from a physician to return to school. If they have a negative COVID 19 test result, documentation is to be submitted to the office to reenter school.
- Students with underlying conditions can choose “distance learning”. This choice will require a nine weeks commitment and nullification of sports or activities

- Students who have to isolate for COVID-19 will not be held accountable for excessive absents above the normal attendance policy.

Response to a Confirmed Case of COVID-19

- Contact local health officials and follow the guidance provided.
- The school will identify anyone who had close contact with the affected person.
- The school will discourage students and staff from social gatherings.
- Faculty, staff and parents will be notified of a confirmed case of COVID-19.
- Areas of infection will be cleaned and disinfected thoroughly
- Confirmed cases will be monitored daily to keep the spread of the virus to a minimum. If cases become abundant, a decision will be made to isolate classes, grade levels or the entire school for “distance learning.”

Safety Precautions on Campus

- Signage will be placed throughout the campus to remind everyone of COVID symptoms, 6’ social distancing, frequent hand washing, cover mouth when sneezing or coughing, avoid touching eyes, mouth or nose and to use hand sanitizer.
- Sanitizing stations will be in each building at key locations.
- Masks will be recommended for areas where social distancing is not possible.
- Protective shields have been placed at secretary windows and in the finance offices.
- Specific holding areas will be used for sick students waiting on parent pick up.
- Teachers are encouraged to do temperature checks each day. Temperatures will also be taken of children sent to the office due to symptoms.
- Sharing of objects will be discouraged.
- Classes, assemblies, lunches and breaks have been modified and staggered to smaller capacities to provide social distancing to the best of our ability.
- Regular cleaning and disinfecting will occur throughout the day in high traffic areas, areas of infection, and on desks, tables, restrooms, water fountains, door knobs, etc...
- Parents and visitors will only be allowed to enter the building at the finance office and up to the secretary window at the main office.
- **Decisions and plans over the next several months will likely change as more updated health guidelines and information come forward.**

Transportation

- Bus drivers will wear masks during the route and any time children are present on the bus.
- Students will be seated with their household, with a seat between each household.
- Buses will be sanitized by the driver after each trip.

- Windows will be opened as much as possible to aid in ventilation.
- Students will be required to wear masks on the bus route.
- Students will be reminded to refrain from touching and sharing items.

Symptoms for Screening

- Any student experiencing any of the following symptoms should not report to school and should contact a medical professional for possible testing:
 - Fever of 100.4 or greater
 - Known close contact with an infected person
 - Congestion or runny nose
 - Cough
 - Shortness of breath
 - Difficulty breathing
 - Chills
 - Headache
 - Sore Throat
 - Loss of Taste or Smell
 - Nausea or Diarrhea
- Parents are encouraged to screen their kids for fever (100.4 or higher) or any other symptom of COVID-19 before dropping them off at school or before loading the school bus.

Administration

- Our administration is here to serve our families. We want to encourage you to contact us if you have questions or concerns. Our #1 goal is the safety of our students. With that being said, we strive to provide a strong and safe community for everyone.